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US Citizen & Perm residents
Location: Hillside, NJ

Job Description:
To use your unique talents, experience, skills, education and enthusiasm to complete the Operations team and to recognize that your contribution is essential to the vision of Ring Container Technologies.

Key Responsibilities and Duties

1. Responsible for ensuring compliance with federal, state, governmental and/or any other appropriate regulatory law or guidelines as it relates to food safety.
2. Ensure all employees are aware of their responsibilities and mechanisms are in place to monitor the effectiveness of the operation.
   - Maintain Procedure Manuals, Quality Manuals, Product Specification Sheets and MSDS book
3. Communicate quality issues with production and maintenance personnel; provide assistance in correcting quality problems.
4. Review and chart Statistical Process Control (SPC) data.
   - Evaluate data for consistency and compliance.
   - Communicate non-compliance with production and maintenance personnel.
   - Provide requested SPC data to necessary recipients.
   - Lead problem solving sessions to solve production issues based on SPC data.
5. Maintain quality computer and NWA Quality Analyst.
   - Ensure data is accurate and meets customer specifications.
   - Ensure process and quality data is backed up regularly to the 'powervault' server.
   - Organize and maintain clean work stations.
   - Communicate out of specification conditions to production personnel.
6. Collect, review and maintain quality data and documentation from the production floor and equipment.
7. Perform routine audits:
   - Audit quality systems daily for accuracy and completion.
   - Audit machine process sheets.
   - Audit Trailer Inspection forms.
   - Audit completed Preventative Maintenance tasks on all equipment for cleanliness.
   - Audit Line Clearance and Sanitation Documentation for accuracy and completion.
   - Audit Master Cleaning Schedule for accuracy, completion and compliance.
   - Audit railcar and silo area for cleanliness and AIB compliance.
8. Coordinate CBIT meetings, publish the agenda, and distribute minutes from the meetings.
9. Track customer claims expense as a percent of sales, striving to exceed the Corporate goal of .05%. Implement corrective action plans, as necessary, to achieve goal.
10. Train all personnel in the following systems;
    - Statistical Process Control
    - GMP-5S
    - 8 D analysis or equivalent
    - Six Sigma methodology
11. Maintain the Corporate Complaint System
   - Investigate customer complaints and provide assistance with immediate corrective action and long term preventative action.
   - Maintain disposition of all hold material.
   - Conduct full investigation on all customer complaints. Coordinate or initiate Corrective Action Meeting.
   - Complete a Corrective Action Response.
   - Perform complaint follow-up.

12. Complete data collection on all mold and process qualification runs. Coordinate with the Director of Quality on all data collection.

13. Develop systems to monitor container production and analyze production losses.

14. Maintain measurement instrument accuracy. Calibrate instruments as necessary and document all calibration and repairs.
   - Perform Gage R&R Studies.

15. Develop systems of quality control methods to ensure that all plant personnel can identify product for rejection, rework, etc., and to ensure that all customers receive product which meets the customers' standards.

16. Perform quality verification on all startup production; approve the production for shipment. Startup production includes, but not limited to bottles following Preventative Maintenance, Weekend Startup, Changeover and unscheduled downtime.

17. Maintain Quality Information board with updated process information (SPC), quality updates, meeting minutes, complaints, etc.,

18. Maintain and audit the Pest Control documentation and services performed.

19. Collect, inspect and prepare all sample requests for shipment.

20. Communicate with the customer.

21. Contact Corporate for support in claim resolutions.

22. Retrieve defective containers from customer and respond to customer with corrective action plan.

Key Job Performance Measures
- Maintain compliance of HAACP, glass policy and pest control plans
- Track claims as a percent of sales targeting the Corporate goal of .05%
- Effectively track all SPC data and communicate results accordingly
- Effectiveness of corrective actions in Complaint system
- Track bottle loss by equipment and cause
- Conduct CBIT meetings with supporting documentation

Experience, Educational and Technical Qualifications
Our Process Improvement Manager position requires a minimum of 2 years experience in manufacturing. He/she should possess strong people skills, leadership qualities, managerial abilities, a sense of urgency, accountability, business ethics, professionalism, self-motivation and the desire and focus to improve the business. In the absence of the Production Manager, the Process Improvement Manager may be asked to perform all duties and responsibilities of the Production Manager. The Process Improvement Manager must be well trained in computer software such as: BAAN, Micro Main, Access and NWA Quality Analyst.
Our Process Improvement Manager must possess a 4 year college degree.

Abilities Required
- Must be able to come to work promptly and regularly.
- Must be able to take direction and work well with others.
- Must be able to work under the stress of deadlines.
- Must be able to concentrate and perform accurately.
- Must be able to react to change productively and to handle other tasks as assigned.