**Candidates’ requirements**

Category One (Senior in Architecture):
- Architect, 15 years experience or greater
- Architect, RA

Category Two (Associate in Architecture):
- Architect, less than 15 years experience non-RA

Category Three (Mechanical Engineering):
- Mechanical Engineers, PE
- Mechanical Engineers, non PE

Category Four (Electrical Engineering):
- Electrical Engineers, PE
- Electrical Engineers, non PE

All candidates must meet the following qualifications:
- Be available for an in-person interview to be conducted at the offices of Parsons Brinkerhoff two weeks prior to the commencement of training.
- Government Issued Photo identification.
- Facility in the speaking and writing of the English language commensurate with professional employment and the discharge of their responsibilities.
- Legally qualified to work in the United States.
- Ability to work in any New York City borough by 8:00 am.
- Basic computer knowledge with access to email. Posses a cellular telephone.
- Able to commit to an approximate 8 month inspection schedule without vacation.
- Able to work cooperatively within a 4 person inspection team on a daily basis.
- Have a history of reliable employment.
- Be capable of following directions.
- Be physically capable of conducting inspections inside and outside of large buildings.
- Emotionally stable and self motivated.
- Submit to a background criminal inquiry.
- Produce the required level of detail and able to submit consistent quality work.
- Complete a written assignment that will be supplied to each hiring agency prior to their interview and provide the written assignment at the interview.

Where applicable all candidates shall meet the following specific qualifications or obligations:
- The Architects and Engineers should have experience in any or all of the following: building condition surveys, buildings construction management, facilities management.
- Associate Architects must have a minimum of 3 years working in the profession. They must have a working knowledge of the components that would be expected to be found in large buildings.
- Must provide a valid professional license for NYS.
Upon completion of initial screening selected candidates shall:

☐ Be required to submit to a written test in their respective discipline, in order to demonstrate sufficient ability and knowledge to discharge their duties.
☐ Be interviewed by the discipline lead (manager).
☐ Be interviewed by the project manager or her designee.

Upon selection to be a BCAS inspector, a candidate shall prior to hiring:

☐ Be aware of and in agreement with their pay scale.
☐ Sign a letter of understanding regarding project policy

**Prior Employment by BCAS or similar agencies**

☐ Previous satisfactory experience working with PB, AW, ATIG and the SCA on similar projects will be an asset.
☐ Candidates with unsatisfactory work reported to your agency, by the above entities, should not be submitted for consideration.